



**ESCONDIDO
CHRISTIAN
SCHOOLS**

**SUMMER IN THE SON
HANDBOOK**

What is in the handbook that I need to know?

Our handbook will help you with our campus rules and requirements for Summer in the Son. A printed copy is kept in the Summer in the Son Room.

Parent/Student Handbook

SUMMER IN THE SON STATEMENT OF PURPOSE

The Summer in the Son Day Camp has been a part of Escondido Christian School since 1990.

The primary purpose has been to give quality childcare with a biblical foundation. We strive to provide a safe atmosphere that is fun for each student. Everything that we do throughout the day is centered on Jesus Christ; from field trips and classes, to activities and a staff who loves Jesus. Our goal is to have each child come to have a personal relationship with Christ.

ESCONDIDO CHRISTIAN SCHOOL MISSION STATEMENT

Escondido Christian School, working together with the home and church, provides a nurturing, Christ-centered, Spiritual, Academic, Social, Cultural, and Physical foundation in a Biblically-based environment, guiding children into a daily walk with Jesus Christ to produce Kingdom-driven citizens.

ECS is

Christ - Centered

Biblically – Based Kingdom – Driven

STUDENT RULES

1. All boys and girls are expected to be kind and respectful to staff and other children. (Fighting, stealing, swearing, or use of other inappropriate language or actions will not be tolerated.)
2. For safety, no rock, stick, or woodchip throwing.
3. Walking and quiet inside voices are expected when inside the buildings.

4. Games, toys, balls, or other equipment must be put away before playing with something else or before leaving.
5. In keeping our campus clean, trash shall be placed in the proper receptacles.
6. All children are to remain with their staff member on field trips and class activities.
7. No child shall leave campus at any time without expressed permission of his/her parent and camp director or school office.
8. No smoking or possession of cigarettes, drugs, fireworks, matches, knives, or other weapons.
9. No possession or use of any medication except that which is prescribed or recommended by a parent and/or physician. (Medication release form must be filled out and medicine turned in to staff member.)
10. No electronic devices or cell phones will be allowed on campus.
11. All children are expected to respect the property of others. Willful destruction of another child's or school property will require the replacement of the destroyed property.
12. No halter tops or strapless tops will be allowed.
13. Shorts must be of an appropriate length.
14. All children are expected to respect the authority of staff members.
15. Any child who is unwilling to adhere to policies will have his/her parents contacted and will be removed from school that day. Repeat offenders will be removed from the program.

WEEKLY SCHEDULE

A weekly schedule of times, events, and special requirements will be posted each Monday on the Summer in the Sun door.
If you have questions, please don't hesitate to ask.

FIELD TRIPS & ON-CAMPUS EVENTS

1. **Parents must pre-sign up each child EVERY Tuesday and Thursday for the field trip/special event. You must cancel 48 hours before the day of the trip/event to avoid a cancellation fee.** If you give us a courtesy call **before 6:00pm** the evening before the trip/event, there is only a **\$10** cancellation fee. No shows or cancellations **after 6:00pm** the night before the trip/event will incur a full day cancellation fee of **\$40**.
2. The schedules will be adhered to as closely as possible, but occasionally changes are unavoidable.
3. Children **May Not** be dropped off at any location except the school. Once the day's outing has begun, we cannot accept children or be responsible for their arrival at any location other than school.
4. No child will be permitted to stay at any of our field trip locations at the end of the day. They must return on the bus back to school. This is for your child's protection.
5. **"Summer in the Sun" T-Shirts must be worn on every field trip.** A rental fee of \$5.00 will be assessed on the day of the outing if the shirt is forgotten. If a rental shirt is unavailable, you will be asked to return home for the shirt. (This policy assures the safety of your children.)
6. We do not provide care for children who do not attend the field trips. All staff are with us on the field trip which would necessitate you finding alternate care for the day.

Bus Transportation for Field Trips

In an effort to provide safe, efficient bus transportation for students, we must maintain a high standard of discipline. The following rules have been established:

1. Students shall at all times recognize the authority of the bus driver.
2. Students must remain seated at all times, facing toward the front of the vehicle with their backs against the seat.
3. All objects and parts of the body are to remain inside the bus at all times.
4. Students may not eat, drink or chew gum on the bus.
5. Students must use a soft voice and direct their conversation to their friends in their immediate seating area.
6. Students will have no physical contact on the bus (such as fighting or play fighting).
7. Students are to respect the bus.
8. Windows may be lowered or raised by staff only.
9. Continued disorderly conduct or persistent refusal to submit to the authority of the bus driver will be sufficient reason for a student to be denied transportation.

MEDICINE / ILLNESS

We can administer medication if:

1. Medication is in the original prescription container.
2. A "Medication Release Form" is completed and signed.

If your child becomes ill, you will be asked to come and pick up your child, immediately.

SPENDING MONEY

1. Your child must assume responsibility for money (and toys) brought to school.
2. Children may not use their money to buy things for other children. Please don't allow them to bring more than they need.
3. Money may be brought daily for ice cream. On Mondays, they may bring money for a smoothie. On Wednesdays, additional money may be brought to purchase pizza and a drink.
4. On field trip days, money may be brought for souvenirs, the snack bar, or extra tokens as specified in our weekly newsletter. Money will be required to purchase lunch on certain field trips.
5. Staff members are not allowed to hold student's money because of personal liability.
6. The school is not responsible for lost or stolen articles or money.

FOOD

1. Please send a lunch each day with your child.
2. We have drinking fountains on campus, however children may bring their own water bottles.
3. No glass containers or gum.
4. Please send a morning snack for recess. (Afternoon snack will be provided.)
5. Please check the newsletter each week to see if money is needed for lunches.

WATER ACTIVITIES

Swimsuit Attire

In keeping with the basic concept of modesty, and Escondido Christian School's policy, we require girls to wear one-piece swimsuits.

Cover-ups over two-piece suits will not be allowed.

Swim Policy

A swim assessment will be given upon arrival at the pool.

Specific boundaries are set. All pool rules are to be followed.

1. Parents are responsible for providing proper protection from the sun. Please send your children with sunscreen already applied. You may send sunscreen for your child to reapply. Staff members are not permitted to apply sunscreen on any child. Make sure your child's name is clearly marked on the bottle. Children may not share sunscreen except for siblings.
2. Children must wear their Summer in the Son shirt. Please put their name inside the collar of their shirt.
3. Children may only use the restroom facilities using the buddy system, and with a staff member's permission.
4. Please bring a change of clothes in a bag on water activity days.
5. Please bring a towel, clearly marked with name. It should not have questionable slogans.

STUDENT PICK-UP PROCEDURES

Parents and those people listed on the "Emergency Contacts" section of the Summer in the Son registration form are the ONLY authorized people who may pick up your child or children from Summer in the Son. They will be required to show a picture ID.

Parents, because all staff may not know you, please have your ID available.

Please remember to keep your authorization list up-to-date with current phone numbers.

It is wise to include someone who lives near the school.

If an unauthorized person arrives to pick-up a child, the parent will be called and the child will not be released unless we are given parental consent.

DAY CARE HOURS ARE 6:30AM - 6:00PM

If a child has not been picked up by 6:00 pm, the following procedure is followed:

- We first attempt to call the parents.
- If the parents are not available, we will then call the people listed under the "emergency contacts" section to pick up the child (They must have proper I.D.).
- A staff person will stay with the child until picked up by an authorized person.
- The police or Sheriff's Department will be notified if parents or an authorized person are unable to be reached after a reasonable time.

SIGNING OUT

It is very important for the parent or authorized person who picks-up the child to be sure to sign them out with their signature and the time.

Please do not let your child sign out for you.

LATE PICK UP FEES AFTER 6:00 PM

The summer program ends promptly at 6:00 pm and all children are to be picked up at or before that time. If an emergency should arise that would keep your from being here by 6:00 pm, please make arrangements for a person authorized on your emergency form to pick up your child. Any child remaining after 6:00 pm will need to pay a late fee of \$1.00 per family for every minute after 6:00 pm.

Charges will be assessed until your child is picked up.

Late pick up fees will be strictly enforced.

Frequent late fees may result in a drop from the summer program.

BILLING INFORMATION

All ECS families set up in the school's FACTS billing system will be billed through FACTS.

Families who are not set up in ECS's FACTS system will pay their registration fee by check or money order and a FACTS account will then be set up for billing.

Late fees, T-Shirt rentals, and additional expense field trips will be charged thru FACTS.

All accounts must be kept current for attendance to continue.

Cash will not be accepted.